

FIRSTDENTAL								<u>' ''</u>			· / \_			
Date:		_	What	position	are yo	ou applyin	g?							
First	Middle Last													
Address (Number, City, Sta	ress (Number, City, State, Zip)  Are you at least 18 years old? [ ] Yes [ ] No (If no, please provide work permit)													
Home Phone: ()_	e: () Do you have the legal right to work in the U.S.? [ ] Yes [ ] No							$\overline{}$						
Business Phone: ()							required u							
Email Address						_ How d	id you hear	abo	ut this	i job li	sting	(Facebo	ook, Ind	<del></del> eed,
other													-	
EXPERIENCE AND SKILLS														
		WHAT IS YOUR								WHAT IS YOUR				
			SKIL	L LEV	EL?					SKI	LL LE\	/EL?		
OFFICE SKILLS	Yes	No	Fair	Good	Exc.	CLIN	ICAL SK	ILLS	s	Yes	No	Fair	Good	Exc.
Keyboard Skills			1			CPR Ti	raining					1	Ì	
Bookkeeping			i			Tray Se	etup					1		
Computer						4-hand	ed Dentistry	,						
Word Processing			1			6-hand	6-handed Dentistry							1
Excel			1			Take, D	evelop, Mou	ınt X-	-					1
			<u> </u>			rays	rays							
Single/Multi-line Phone Skills							Pour and Trim Models							
10-key Competency						Corona	Coronal Polish							
Account Collections							Fabricate Temporary Crowns							
Treatment Presentation						Cemen	Cement Temporary Crowns							
Fee Presentation	Tooth			Tooth \	Whitening									
Dental Terminology						Plaque	Control Instructions		ons					
Insurance Processing			Periodontic Skills											
Appointment Scheduling						Orthodontic Skills								
Charting			ì			OSHA & Safety Regulations								
						Ì					<u>†                                    </u>			
												1		1
<u> </u>		<u> </u>	•		DUC	CATION					Ų		,	
	l NI		of Cob.	ool and			Graduat				[	Carre	N	loio#
	Na	ame (	or Scho	ooi and	Add	iress	Graduat	ea	Year (	radua	ated	Cours	se or N	iajor
High School	<u> </u>					Y/N								
College	ļ				Y/N									
Post Graduate	<u> </u>				Y/N									
Special Courses or Training						Y/N								
Additional Special Courses or Training	Y/N													
CERTIFICATES OR LICENSES														
	X-RA	Y	DA .	RDA	- II	RDH	NITROUS	,	₹	Othe	er			
Certificate/License #				†						†		_		
Date Earned	<u> </u>			†						†		$\neg$		
State Issued		_		†						†		<del> </del>		
Current Through (give date)	<del>                                     </del>	<u> </u>		†						†		$\dashv$		

	GENERAL INFORMATION							
Can you fulfill the job duties and responyou are applying as they have been des								
"reasonable" accommodation?	[ ]Yes[ ]No							
Are you available for the work hours rec	[ ] Yes [ ] No							
are applying? If applicable, do you have the required I	iconco(s) to porform the job?	[ ]Yes[ ]No						
	[ ] res[ ] NO							
Can your vacations be arranged at practif no, please explain:	[ ]Yes[ ]No							
Specific languages spoken: (answer required)								
Date available to start?								
Salary requirements:	S/hour \$	/daily \$ /month						
Benefit requirements:								
Please indicate your availability to work:	Hrs/wk Hours from to							
Circle the days of the week you will NOT be available to work: Mon Tue Wed Thu Fri Sat Sun								
EMPLOYMENT / WORK EXPERIENCE  List the last 5 years, including periods of self-employment or unemployment. Answer all questions here and throughout this application. Begin with your most recent employer.								
Name of employer:	Phone:							
Employed: From and To (Month and Year)	Position(s) Held:	Supervisor's Name and Title:						
Average # of hours worked per week:	Rate of Pay: Starting and Ending	Your last name at time of employment:						
Describe your duties:								
Give specific reason(s) for leaving:								
May we contact this employer: [ ] Yes [ ]No								
Name of employer:	Address (Number, City, State, Zip):	Phone:						
Employed: From and To (Month and Year)	Position(s) Held:	Supervisor's Name and Title:						
Average # of hours worked per week:	Rate of Pay: Starting and Ending	Your last name at time of employment:						
Describe your duties:								
Give specific reason(s) for leaving:								
May we contact this employer: [ ] Yes [ ] No								
1 2 1 4								

DODGE CITY 2306 IST AVE DODGE CITY, KS 6780 I 620.225.5154

LIBERAL 23 E. I ITH AVE LIBERAL, KS 6790 I 620.604.9279

ULYSSES 307 N. MAIN ST ULYSSES, KS 67880 620.356.1221

GARDEN CITY 1502 E. HARDING #9 GARDEN CITY, KS 67846 620.277.9330

Name of employer:	Address (Number, City, State, Zip):	Phone:			
Employed: From and To (Month and Year)	Position(s) Held:	Supervisor's Name and Title:			
Average # of hours worked per week:	Rate of Pay: Starting and Ending	Your last name at time of employment:			
Describe your duties:					
Give specific reason(s) for leaving:					
May we contact this employer: [ ] Ye	es [ ] No				

# WE ARE AN EQUAL OPPORTUNITY EMPLOYER

# PLEASE READ THE FOLLOWING AND SIGN BELOW

### **GENERAL AGREEMENT**

If hired, I will provide legal proof of identity and authority to work in the United States. I agree to conform to the rules and standards of the practice, as amended from time to time at the employer's discretion. I understand that any misrepresentation, falsification, or omission of material information on this application may result in my failure to receive an offer, or, if I am hired, in my dismissal from employment. I hereby certify that the information contained in this application form is true and correct to the best of my knowledge.

#### **EMPLOYMENT RELATIONSHIP**

If hired, I understand that employment with the practice is not for a specified term and can be terminated "At Will", with or without cause, and with or without notice, at any time, either at the option of the employee or the employer. No employee or representative of the practice, other than its owner, has the authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. Further, the employer may not alter the "At-Will" nature of the employment relationship unless it is done specifically in writing and is signed by the employer. I agree that this constitutes a final and fully binding agreement with respect to the "At-Will" nature of my employment relationship. There are no oral or collateral agreements regarding this issue.

# **AUTHORIZATION OF REFERENCE AND BACKGROUND CHECKING**

All offers of employment are conditioned upon receipt of satisfactory responses to reference requests and background inquires and exams. Unless I have otherwise indicated above, I authorize the references listed, as well as all other individuals who may be contacted, to provide any and all information concerning my previous employment, background, and any other pertinent information that they may have. Additionally, contingent upon a conditional offer of employment and as part of screening for the position for which I am applying, if required, I agree to take a physical exam, drug test, and/or authorize a background check which may include a review of criminal convictions, driving record and credit history. Further, I release all parties and persons from all liability for any damages that may result for furnishing the practice with such information as well as from the use or disclosure of such information by the employer or any of its agents, employees or representatives.

discissare of such information by the employe	or any or no agento, employees or representatives.
Applicant's signature:	Date:
•	<del></del>